

Application Deadlines:

For returning applicants: Applications for the 2016-2017 school year must be received by August 1, 2016.

For new applicants: Applications will be accepted at any time.

STEP 1. Complete the Financial Aid Application Form

Complete both sides of the attached Financial Aid Application Form. One application per student please. **All** sections must be completed. If a section does not apply to you, please write "N/A" in the space provided. If you do not fill out the application completely, the financial aid committee will not review your application. Please write as neatly as possible. If you need assistance with the application, please speak with a staff member at (312) 369-3100.

STEP 2. Attach Your Financial Documents

Attach copies of each of the following documents **with** your Financial Aid Application.

(Do not send originals. Sherwood is unable to make copies and originals will not be returned.)

- Signed 2015 (or most recent) **federal** income tax return. Please do not send your Illinois state income tax return. If you did not file taxes last year, you must include a signed letter stating why you did not file taxes, and you must attach copies of any paperwork indicating your earnings and income for the year.
- Copy(s) of all W2's issued from your employer(s) from last year.
- If you received public assistance, social security, disability, unemployment, food stamps, WIC, child support, or any other financial assistance, you must include a copy of the relevant documents indicating the dollar amount you receive on a monthly basis.

STEP 3. Pay the Application Fee

Include with your application a \$20 financial aid application fee for **each** student that is applying for financial aid. (Make check or money orders payable to Columbia College Chicago.) Applications will not be processed until payment is received.

STEP 4. Submit Your Application

Mail (or deliver in person to the front desk) the above documents together to:

**Sherwood Community Music School
at Columbia College Chicago
Financial Aid Department
1312 S. Michigan Ave.
Chicago, IL 60605**

After we receive and review your completed application, we will **email** you your financial aid award decision. If you do not receive an email at least two weeks prior to the start of the next term, please contact the Operations Manager via email at cgorcik@colum.edu. Once you receive your email indicating your financial aid award, you may then register yourself or your child. **Please do NOT register prior to receiving your financial aid award.**

Important Information About the Financial Aid Program

- Financial aid at Sherwood is available to all students, regardless of age or ability.
- Fill out one financial aid form PER APPLICANT. If more than one person is applying for financial aid, please complete a separate form and make a \$20 payment for EACH applicant.
- Applicants may receive financial aid for only ONE class or lesson.
- If financial aid recipients do not show adequate commitment to their studies, Sherwood may place them on a financial aid probationary period during which they must show improvement or risk losing their financial aid award.
- Once a financial aid application has been approved, financial aid will be awarded for the remainder of the academic year. All students must re-apply for financial aid every year before fall registration, regardless of whether they were approved in the previous academic year. The academic year is from September through August.
- Financial aid is only awarded for a specific class or lesson. If a financial aid recipient wishes to receive financial aid for a different class or lesson than what was previously approved, the student must submit a written request to re-review their application for the new class or lesson. You DO NOT need to submit a new financial aid form if you are requesting financial aid for a new or different class, a short email will suffice.
- If a student has been approved for financial aid for a group class that does not run for any reason, Sherwood will make every effort to place the student in another appropriate class. The student does not need to request a re-review of the financial aid application if they are being placed in a different class due to cancellation by Sherwood.
- Financial aid at Sherwood is not a loan, and students are not required to pay back the amount at a later date.
- All personal information submitted as part of the financial aid application process is held in strict confidence.
- Financial aid recipients over age 16, or parents/guardians of financial aid recipients under age 16 are asked to volunteer for at least one event during the school year.
- Please do NOT register for classes or lessons before receiving your financial aid award. Financial aid cannot be applied retroactively to classes that you or your child have already registered and paid for.
- **Returning Students:** Financial aid recipients already attending Sherwood must be students in “good standing” as judged by their instructor(s) and the school administration. They must have attended all classes or lessons, participated in recitals and other events as requested, shown steady and consistent progress in their musical studies, AND paid their tuition balances in a timely manner. The Financial Aid Committee will request a written recommendation directly from your current Sherwood instructor. You do not need to send in any written references or recommendations.

Please complete both sides of this application. Incomplete applications will not be reviewed.

Please print legibly.

Student Information

New Student Returning Student Male Female

Student Name _____ Date of Birth _____

Mailing Address _____

City _____ State _____ Zip _____

Parent/Guardian Name
(if applicant is under 18) _____ Relationship _____

2nd Parent/Guardian Name _____ Relationship _____

Primary Phone Number _____ Secondary Phone Number _____

E-mail Address _____

Academic School
(if applicable) _____

Student/Parent(s) Place of Employment _____

How did you hear about Sherwood? _____

Class / Lesson Information *(Applicants may apply for financial aid for only one class or lesson)*

Class or lesson for which you are requesting financial aid: _____

Preferred class or lesson day and time: _____

Preferred lesson length (Individual lessons only): _____

Preferred instructor (if any): _____

Staff Use Only: Payment Received by: _____ Date: _____

Financial Information

<ul style="list-style-type: none"> • What is the annual adjusted gross income of the person(s) who, on their income taxes, claims as a dependent the student listed on this form? <i>(Line 37 on form 1040, line 21 on form 1040A or line 4 on form 1040EZ)</i> If you did not file taxes this year, please indicate your estimated yearly household income and attach as much documentation as possible to support your claim. 	\$
<ul style="list-style-type: none"> • Is there someone other than the parent/guardian listed above who pays the student's tuition? • If so, who are they and what is their annual income? _____ 	\$
<ul style="list-style-type: none"> • Do you receive any other income to support the child for whom you are requesting financial aid? If so, please indicate below the dollar amount you receive on a monthly basis and check the appropriate sources below. <input type="checkbox"/> Social Security <input type="checkbox"/> Disability <input type="checkbox"/> Unemployment <input type="checkbox"/> Food stamps <input type="checkbox"/> Child Support <input type="checkbox"/> Welfare/Public Aid <input type="checkbox"/> Other _____ 	\$

Volunteer Information

Sherwood may ask financial aid recipients over 16 years of age or parent(s) of financial aid recipients under age 16 to volunteer for at least one event per school year. Volunteer requests will be sent out via email throughout the school year, we ask that you please honor your commitment and offer to volunteer at least once during the year.

Additional Information

The financial aid committee will also take into consideration any special circumstances regarding your current family or financial situation. Please add any comments below that you feel would be important for the financial aid committee to consider when reviewing your application. If you need more room, feel free to include a separate letter with your application.

My/our signature(s) below guarantee that all of the information submitted is accurate and truthful and that I/we agree with the Financial Aid Policies as stated in this Application:

Signature(s) of Student /
Parent(s) / Guardian(s)

Date

2016-2017 Class & Lesson Pricing

<u>Children's Classes</u>		<u>Individual Lessons (per 16 week term)</u>		
Music Together	\$260.00 (13 weeks)	Lesson Length	Per week	Per term
Group Piano Classes (Level 2 and up)	\$256.00 (16 weeks)	30 minute lessons	\$42.00	\$672.00
Art & Media classes for ages 6-10	\$256.00 (8 weeks)	45 minute lessons	\$57.00	\$912.00
All other children's classes	\$128.00 (8 weeks)	60 minute lessons	\$72.00	\$1,152.00
<u>Teen & Adult Classes</u>		<u>Suzuki Program (per 16 week term)</u>		
Chamber Music Ensemble	\$400.00 (16 weeks)	Suzuki Group Class	\$192.00	
All other adult classes	\$176.00 (8 weeks)	Suzuki Preparatory Program	\$150.00	

* For more detailed information on classes and pricing, please visit our website, colum.edu/Sherwood.

Financial Aid Payment Voucher

A \$20.00 financial aid application fee is required at time of application submission.

- Cash
- Check/Money Order
- Credit/Debit Card

Credit Card Information

Circle One: Visa Mastercard Discover American Express

Cardholder's Name: _____

Card Number: _____

Expiration Date: _____ CVV Code: _____